

Proposal Attachment to Examine Material Housed in Collections Housed in the School of Anatomical Sciences, University of the Witwatersrand

*The following is a template covering all the components required for any project to be reviewed by the Collections Committee and the Head of School to grant access to any of the collections housed within the School of Anatomical Sciences. Please try and include all relevant information as directed with the instructions for each section of the proposal while keeping the proposal to a **maximum size of 3 pages** (excluding references). Please note any application not including all required information or exceeding the 3 page limit can be returned to sender for completion/revision.*

Project Title:

Title in full as intended to appear on dissertation/thesis or publication.

Introduction and Background:

A brief introduction of the study including background information pertaining to relevant literature and jargon necessary to understand the proposal. This should explicitly indicate some form of a problem statement the study is attempting to address.

Aims and Objectives:

A distinct and concise aim needs to be stated, with objectives (if required), indicating how the problem statement is going to be addressed with specific reference to the various areas of focus of the project that are applicable to the Collection requesting access to.

Materials and Inclusion Criteria:

Explicitly indicate which collection the project requires access to indicating intended sample sizes, demographics (population, age and sex), cohorts of interest, as well as the nature of the sample, such as bones of interest etc.

Exclusion Criteria:

Clearly indicate what limitations are present in the study regarding the required sample. E.g. Exclusion based on damage/trauma/pathology. Can samples with no known demographics be used? Can incomplete specimens be used? Etc.

Methodology:

Succinctly explain the procedures you will be using to collect the required data for the project. If applicable, specify all measurements (as an appendix if too extensive) to be taken. Explicitly indicate equipment to be used and for which aspects of data collection. Further indicate which equipment will be brought in by the researcher and what equipment would require to be loaned from the Collections. Elaborate on the nature of data collection, specifically relating to how invasive or destructive the intended techniques to be applied are and the extent and likelihood of risk posed to Collection specimens. If non-invasive techniques such as CT scanning or other superficial techniques are use

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state the process and the type of data that will be acquired from said process. If any techniques can only be performed externally to the Collection (e.g. CT scanning). Lastly, please indicate if ethics and other access permits have been obtained for the intended study from the home institution and required facilities.

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